



Town of Frederick Board of Trustees Agenda

Frederick Town Hall
401 Locust Street
Tuesday, February 24, 2015

6:30 P.M.

Work Session
General Discussion

7:00 P.M.

Regular Meeting

Call to Order – Roll Call:

Pledge of Allegiance:

Approval of Agenda:

Special Presentations:

Longmont United Hospital Community Garden Community Funding Request – Karin Strauch

Public Comment: This portion of the Agenda is provided to allow members of the audience to provide comments to the Town Board. Please sign in and the Mayor will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Staff Reports:

- A. Administrative Report – Matt LeCerf, Town Manager
- B. Town Clerk's Report – Meghan Martinez, Town Clerk
- C. Town Attorney's Report – Rick Samson, Town Attorney

Consent Agenda: Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda

- D. Approval of February 10, 2015 Minutes – Meghan Martinez, Town Clerk
- E. Acknowledgement of Receipt of List of Bills – Mitzi McCoy, Finance Director

Built on What Matters.

- F. Resolution 15R15 Appointing Special Counsel for Special District Matters – Matt LeCerf, Town Manager
- G. Resolution 15R12 Support of Great Outdoors Colorado Grant Application – Jennifer Simmons, Planning Director
- H. Resolution 15R13 Authorizing the Town Manager to Execute a Contract with C&M Golf and Ground Equipment– Matt LeCerf, Town Manager
- I. Resolution 15R14 Authorizing the Town Manager to Execute Any and All Documents Related to CDBG-DR Projects for Bella Rosa Parkway Phase 1 and Phase 2 – Matt LeCerf, Town Manager

Action Agenda:

- J. **Public Hearing** Request to Amend Johnson Farm Condition of Approval – Jennifer Simmons, Planning Director
 - 1. Ordinance 1193 Deleting Section 3, Condition 6 of Ordinance 927

Mayor and Trustee Reports:

Executive Session: To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a) regarding a purchase of potential open space.

Work Session: General Discussion



401 LOCUST STREET • P.O. BOX 435 • FREDERICK, CO 80530-0435

PHONE: (720) 382-5500 • FAX: (720) 382-5520

WWW.FREDERICKCO.GOV

APPLICATION FOR COMMUNITY PROGRAM FUNDING

DATE 2/16/2015

DATE RECEIVED _____

ORGANIZATION NAME: LONGMONT UNITED HOSPITAL

CONTACT PERSON: KARIN STRAUCH / PETER POWERS

ORGANIZATION ADDRESS: 1950 MOUNTAIN VIEW AVE, LONGMONT, CO, 80501

HOW IS YOUR ORGANIZATION STRUCTURED? (Example: non-profit corporation)

NOT-FOR-PROFIT 501 (C)(3) *SEE ATTACHED

LIST OFFICERS IN THE ORGANIZATION:

PRESIDENT/CHAIRPERSON: MITCHELL CARSON

SECRETARY: TOM CHAPMAN

BOARD OF DIRECTORS: RICHARD LYONS, Chairperson

CLAIR VOLK, Vice-Chairperson TOM CHAPMAN, Secretary

MIKE KIRKLAND, Treasurer CHARLOTTE TYSON, Asst. Secretary Treas.

MITCHELL CARSON, President & CEO MARK HINMAN, M.D., Member

MARK PILMORE, Member EDWINA SALAZAR, Member

ANTON DWORAK, Member HERBERT OGDEN, M.D., Member

PROJECT OR ACTIVITY INFORMATION

Describe the event or program for which you are seeking funding. (Attached additional information if necessary)

SHADE STRUCTURE AT NELSON FAMILY COMMUNITY GARDEN
LOCATED AT INDIAN PEAKS MEDICAL CENTER.

Date of Event/Activity MARCH/APRIL 2015

Duration: CONSTRUCTION COMPLETED SPRING 2015

Date when funds will be needed. MARCH/APRIL 2015

Estimate of the number of people who will benefit from this event/activity.

The sky's the limit! Gardeners, their families, medical center visitors and employees, class and event participants for the many, many years ahead.

How will this event/activity enhance the Town of Frederick's positive image?

If we believe in "commitment to actions as good as our intentions," and our intention is to actively promote healthy eating, outdoor activities, "green" initiatives and educational opportunities, then this is a GREAT place to show it!

Describe any other ways in which this event/activity will contribute to the good of the general public.

The garden brings urban gardeners closer in touch with the source of their food. Our goal is to provide much more than that. This shelter will provide a place to help create a social community. Whether it's by taking a break in the shade while weeding with other gardeners, or taking a class on gardening, composting, cooking with fresh herbs, recognizing our local critters, bee awareness or making your own hypertufa growing container, this shelter can bind us together. This might be one of the places that is "ours to create" in our growing, diverse community!

EVENT/ACTIVITY BUDGET INFORMATION

List the estimated budget for this event/activity:

Source of Funding	Amount
Town of Frederick	\$ <u>1000.00</u> (amount of this request)
<u>LANGMONT UNITED HOSPITAL</u>	\$ <u>2000.00</u> +
<u>TBD</u>	\$ _____
_____	\$ _____
Total Funding	\$ _____
Estimated Costs	Amount
<u>UNPAINTED SHELTER</u>	\$ <u>6500.00</u>
<u>PAINT /STAIN /ETC</u>	\$ <u>240.00</u>
_____	\$ _____
_____	\$ _____
Total Costs	\$ <u>6740.00</u>

If applicable, please describe how your organization plans to utilize any surplus funds resulting for this event/activity.

PICNIC TABLE(S), BENCHES, EDUCATIONAL MATERIALS (TO INCLUDE
DISPLAYS, CHILDREN ACTIVITY KITS, BILINGUAL HANDOUTS, ETC.). WE HAVE THE
OPPORTUNITY TO EXPAND, SO PERHAPS FRUIT TREES, BERRIES AND OTHER
PERMANENT PLANTINGS TO SHARE AND EDUCATE.

Name and Signature of Organization's Project Chairperson:

<u>KARIN STRAUCH</u>	<u>720-494-7834</u>
NAME (PLEASE PRINT OR TYPE)	TELEPHONE
<u>GARDEN MANAGER, NELSON FAMILY COMMUNITY GARDEN</u>	
TITLE	
<u>Karin Strauch</u>	<u>7/16/2015</u>
SIGNATURE	DATE

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the Longmont United Hospital ("LUH") and the Town of Frederick ("TOF") for the establishment of a community garden for the residents of the town of Frederick.

WHEREAS, LUH is willing to provide space for a community garden on its campus at 4942 Highway 52, the Town of Frederick, also known as the Indian Peaks Medical Center; and

WHEREAS, TOF is willing to provide for the ongoing operations and maintenance of this community garden subject to the terms and conditions below.

NOW THEREFORE, the parties agree as follows:

1. LUH agrees to the following:

a. To provide space for community garden and to construct the garden in accordance with the plans and specifications prepared by H+L Architecture, subject to the prior approval of TOF

b. All costs for the design and construction of the community garden will be paid by LUH.

c. LUH agrees to provide adequate water for the irrigation of the community garden.

d. LUH also agrees to provide up to one thousand dollars (\$1,000) per year to be used toward various maintenance and upkeep.


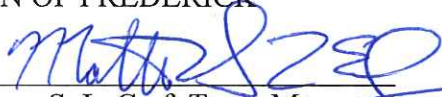
2. TOF agrees to the following:

a. To appoint two garden managers who will be responsible for operating and maintaining the garden upon completion of construction.

b. To accept responsibility for the ongoing operation and maintenance of the community garden once constructed by LUH.

c. To establish rules and regulations for the maintenance, operation and use of the garden.

d. To provide this garden space at no cost to community members.

LONGMONT UNITED HOSPITAL	TOWN OF FREDERICK
By <u></u>	By <u></u>
Mitchell C. Carson, President and CEO	Matthew S. LeCerf, Town Manager
<u>8/26/2013</u> (Date)	<u>8/27/13</u> (Date)

Nelson Family Community Garden



In 2014, this community garden opened at Indian Peaks Medical Center in the Town of Frederick. Built by Longmont United Hospital as a gift to the community, the garden provides free plots to local residents to grow food for their families. Named for the Nelson family, who formerly owned the property and had a rich, local farming history, the garden promotes the sustainable practices of organic and water-wise gardening, and onsite composting. Our successful first year included harvesting a myriad of vegetables and flowers throughout the season, and honey was produced from the garden's hive. The garden currently provides 19 raised plots of varying sizes, including taller beds to increase accessibility. We also have the opportunity to expand!

The Town of Frederick is also a partner of the garden, providing volunteer garden managers, publicity and other support.

The Nelson Family Community Garden is an important asset to the community. The garden promotes low cost access to healthy food, outdoor activities and can directly impact health here in Carbon Valley. The garden provides a venue for residents to connect with each other and connect with Indian Peaks Medical Center, another community asset.

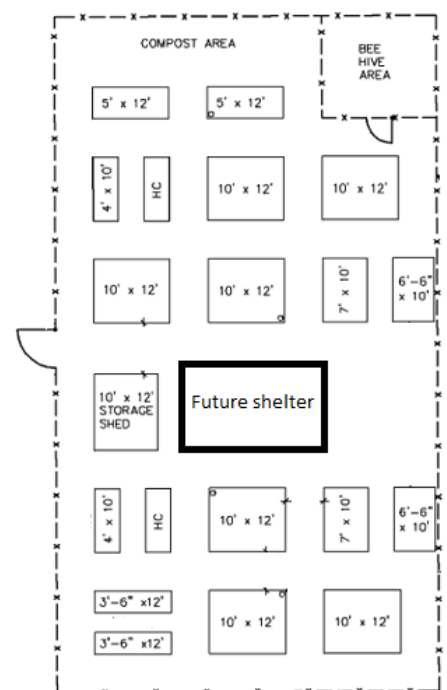
As the garden continues to grow, educational opportunities, like cooking demos and classes on gardening, local wildlife and composting will be offered in the garden.

In order to maximize the benefits of the garden, a permanent shade structure is needed. This shelter will provide protection from the elements for gardeners and families, be the ideal location for demonstrations and classes, and become a gathering place for the community. Options for shade structures have been reviewed. The preferred option is a 12' x 16' covered wood shelter. Current bids for this shelter are approximately \$6,500. Approximately \$1,500 has been secured for this project.

Garden Managers and the Frederick Parks, Open Space and Trails (POST) Commission are looking for additional funding sources to construct the shelter in April 2015 for the upcoming growing season. A funding request is being made to the Town of Frederick. In addition, funding opportunities are being offered to local businesses wanting to make a difference in our community. Donations of supplies and labor assistance are also being pursued.

We are seeking \$1,000 from the Town of Frederick to support this project. These funds will go toward creating a permanent structure with a lasting impact on the community.

Thank you for considering being a part of this project!



Contribution Level	\$1,000	\$500	\$100
Priority Permanent Signage at garden	•		
Permanent Recognition Plaque on structure	•	•	
Logo on printed garden material	•		
Name Recognition on printed garden material	•	•	•
Longmont United Hospital newsletter and social media recognition	•	•	
Town of Frederick website, newsletter and/or social media recognition	4x (quarterly for one year)	2x	•

Contributor Information:

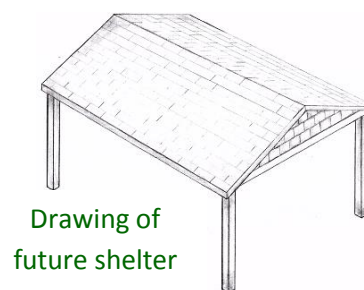
Please include me as a donor at the following level (please check one):

☐ \$1,000+

☐ \$500

☐ \$100

☐ Other



Please print sponsor contact information or attach business card:

Contact person: _____

Phone number: _____

Email: _____

Name or business as you would like it reproduced on printed material:

Please return this information and check to:

Karin Strauch
Nelson Family Community Garden Manager
9014 Eldorado Avenue
Frederick, CO 80504
720-494-7834
ksstrauch@msn.com

Make check payable to _____ (along with our gratitude, a receipt and tax ID number will be provided for your tax records)



*Nelson Family
Community Garden*





U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE
WASHINGTON 25, D. C.

IN REPLY REFER TO
T.R.E.O. 4-JFP

MAY 17 1963

The Longmont Community Hospital
Association
1950 West Mountain View Avenue
Longmont, Colorado

Gentlemen:

PURPOSE	
Charitable	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE	
Denver, Colorado	
FORM 990-A REQUIRED	ACCOUNTING PERIOD ENDING
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	November 30

Based upon the evidence submitted, it is held that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code, as it is shown that you are organized and operated exclusively for the purpose shown above. Any questions concerning taxes levied under other subtitles of the Code should be submitted to your District Director.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code and are required to file Form 990-T for the purpose of reporting unrelated business taxable income. Any changes in your character, purposes or method of operation should be reported immediately to your District Director for consideration of their effect upon your exempt status. You should also report any change in your name or address. Your liability for filing the annual information return, Form 990A, is set forth above. That return, if required, must be filed after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of sections 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to your District Director.

Your District Director is being advised of this action.

Very truly Yours,

J. F. Worley
Chief, Exempt Organizations Branch





TOWN OF FREDERICK MEMORANDUM

TO: Honorable Mayor Tony Carey and Board of Trustees

FROM: Meghan Martinez, Town Clerk

DATE: February 19, 2015

SUBJECT: Town Clerk Report

- *Open Records Requests.* Responded to two open records requests.
- *Codification.* Working with Code Publishing on addressing some errors that were not fixed from previous code company.
- *Liquor Licensing.* Working with licensing staff on one license renewal.
- *CML Conference.* Began registering staff and board for Annual Conference. If you plan to attend please let me know. Rooms are filling up quickly.
- *Business Licensing.* Responded to multiple requests for change in information on business licenses. Updated web site with new businesses, processed penalty billings and contacted delinquent businesses.
- *Records Request Process.* Met with Legal, Engineering and Planning to streamline request process for bid documents.
- *New Business Licenses.* The following new business licenses were issued:
 - Toberman Consulting – Home Business
 - TLT Construction – Home Business

Built on What Matters.



255 Weaver Park Rd., Suite 200 - Longmont, Colorado
80501

POST OFFICE BOX 1079 80502-1079
T (303) 776-1169 - F (303) 776-5444
Samsonlongmontlaw.com

TO: Mayor and Trustees, Town of Frederick

FROM: Rick Samson

DATE: 2/18/15

RE: Status Report for February

- Attended Development Review Committee Meeting.
- Attended one Planning Commission meeting.
- Prepared proposed ordinance to modify conditions on approval of Outlot L in Johnson Farms.
- Prepared Resolution and Lease for the artwork "Caught Up".
- Worked with attorney Cameron Grant on the demolition of buildings on the Grant property.
- Met and worked with town staff on a proposal to assist old town homeowners with renovations.
- Still waiting for the title company and the Eagle Business Park developer for the deeds to property to be deeded to us.
- Worked with Meghan on open records request on the Highway 52 Annexation.
- Still monitoring the litigation with Frederick Firestone Fire Protection District and Mountain View Fire Protection District.
- Reviewed and prepared Notice to Proceed for the Kerr-McGee Troudt Wells.
- Prepared resolution to amend hourly rate structure with Ward Electric.
- Prepared ordinance amending job duties for Town Clerk and treasurer regarding bonding.
- Prepared a Resolution for a CDBG Grant Application.
- Prepared Resolution for Purchase of a Rough Mower.
- Prepared a resolution appointing Jim Hunsaker as special counsel for special district matters.



TOWN OF FREDERICK BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
FREDERICK TOWN HALL, 401 LOCUST STREET
FEBRUARY 10, 2015

Call to Order: At 7:06 Mayor Carey called the meeting to order and requested roll call.

Roll Call: Present were Mayor Carey, Mayor Pro Tem Brown, and Trustees Payne, Skates, Burnham and Hudziak. Trustee Schiers was not present. Also present were Town Manager Matt LeCerf, Town Attorney Rick Samson, and Town Clerk Meghan Martinez.

Pledge of Allegiance: The Mayor invited everyone to join in the Pledge of Allegiance.

Approval of Agenda: There were no changes to agenda as presented.

At 7:08 Mayor Carey recessed the meeting of the Board of Trustees and convened the meeting of the Liquor Licensing Authority.

Liquor Licensing Authority:

Frederick Store Retail Liquor Store License Renewal: Town Prosecutor Kristin Brown presented the proposed renewal. Applicants Adriana and Fredy Melgar, 6169 Taylor Street, Frederick, CO were present and addressed the Authority. Motion by Authority Member Brown and seconded by Authority Member Skates to approve the renewal for Frederick Store. Upon roll call vote, motion passed unanimously.

Glacier Liquors Retail Liquor Store License Renewal: Town Prosecutor Kristin Brown presented the proposed renewal. Applicant Narinder Poonia, 3652 Reliance, Frederick, CO was present and addressed the Authority. Motion by Authority Member Skates and seconded by Authority Member Brown to approve the renewal for Glacier Liquors. Upon roll call vote, motion passed unanimously.

At 7:12 Chairman Carey adjourned the meeting of the Liquor Licensing Authority and reconvened the meeting of the Board of Trustees.

Special Presentations:

Frederick Firestone Fire Protection District: Battalion Chief Mike Reasoner presented the 4th Quarter Report to the Board.

Public Comment:

Carl Brady, 9036 Harlequin Circle Frederick, voiced his opposition to the proposed United Power acquisition.

Built on What Matters.

Jon Lee, 2500 Arapaho Suite 220 Boulder, CO urged the Board to consider issuing the additional bonds. He expressed his interest in a partnership with the Town and encouraged the Board to refinance with the maximum amount. He also addressed the United Power issue and indicated that he would love to work with the Town on Miners Village.

Staff Reports:

Administrative Report: Town Manager Matt LeCerf provided a written report to the Board.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report to the Board.

Consent Agenda: Trustee Payne requested Item H be removed and considered at the end of the Consent Agenda. Motion by Mayor Pro Tem Brown and seconded by Trustee Payne to approve the remaining items on the consent agenda:

1. January 27, 2015 Minutes
2. Resolution 15R5 Adopting a Video Policy for Board of Trustee Meetings
3. Ordinance 1192 Amending Section 2-52 and 2056 Duties of the Town Clerk and Town Treasurer
4. Resolution 15R6 Amending Schedule D to the Electrical Distribution System Operations and Maintenance Services Agreement between Ward Electric Company and the Town of Frederick
5. Resolution 15R7 Accepting the Energy Impact Grant from the State of Colorado Department of Local Affairs for Godding Hollow/WCR 18 Improvements and Authorizing the Mayor to Execute the Agreement

Upon roll call vote, motion passed unanimously.

Item H Grant Applicant for Flood Repair Projects: Trustee Payne requested clarification regarding the ownership of the Countryside Detention Pond and the Town's sponsorship of the application. Storm Water and Transportation Engineer Steve Stanish addressed the ownership as well as the Town's involvement in assisting the HOA with the application.

Motion by Trustee Payne and seconded by Mayor Pro Tem Brown to approve Resolution 15R10. Upon roll call vote, motion passed unanimously.

Motion by Trustee Payne and seconded by Trustee Skates to approve Resolution 15R8. Upon roll call vote, motion passed unanimously.

Motion by Trustee Payne and seconded by Mayor Pro Tem Brown to approve Resolution 15R9. Upon roll call vote, motion passed unanimously.

Action Agenda:

Resolution 15R11 Authorizing the Town Manager to Execute a Lease with Chris Rench, Artist: Town Clerk Meghan Martinez presented the proposed resolution. She discussed the proposed 1-year installation of "Caught Up" an art piece by CJ Rench of CJR Design Studio. Motion by Trustee Burnham and seconded by Mayor Pro Tem Brown to approve Resolution 15R11. Upon roll call vote, motion passed unanimously.

Discussion Agenda:

Mayor Carey recused himself due to his business relationship with a principal of Blackfox. He clarified he is not involved in the project related to the discussion item.

Agreement with Black Fox CMGC, LLC: Town Manager Matt LeCerf requested clarification from the Board and direction related to the request from Black Fox related to 206 5th Street. Matt will continue to work with Black Fox on an agreement related to the demolition of the property.

Mayor and Trustee Reports:

Mayor Pro Tem Brown: Nothing at this time.

Trustee Payne: He gave a POST Commission update regarding their work on the resubmittal of the grant for FRA Orchard and trail connections. He also attended the Miners Day Commission meeting. He requested the board place the Miners Day Commission first in priority as they are working on the commissions. He encouraged the Board to think about community members that might be good additions to that commission.

Trustee Skates: He thanked the Rec District for their presentation. The organization is moving in the right direction. He also encouraged more participation at Chamber events. He welcomed Steve to the Town. The Help Center 2nd Anniversary will be at the Library on March 5, 2015 at 3:00.

Trustee Hudziak: Nothing at this time.

Trustee Burnham: He updated the Board on the Arts Commission sub-committee is working on the utility box painting program. The commission also has been working on the defining the scope of the Miners Wall as well as putting together an application for placement of names on the wall.

Mayor Carey: He requested the Town Prosecutor be scheduled for an evaluation following the Town Attorney's evaluation. He met with Firestone Trustee George Heath. He asked for feedback regarding the comments from Jon Lee. There seems to be an opportunity for a public/private partnership. Town Manager Matt LeCerf will work with Jon to come up with some preliminary ideas. He discussed a public safety tax to keep up the level of service in the Town.

There being no further business of the Board, Mayor Carey closed the meeting at 8:16 p.m.

Approved by the Board of Trustees:

ATTEST:

Tony Carey, Mayor

Meghan C. Martinez, Town Clerk

Town of Frederick-List of Bills
January 17, 2015 - February 13, 2015

AARON HERBERT	Police Equipment Loan Program	1,000.00
WELD COUNTY	2015 Tokens for Officers	1,650.00
ACE HARDWARE OF FIRESTONE	Supplies	584.08
ADAMSON POLICE PRODUCTS	Police supplies	11,272.00
ADVERTISING CONCEPTS INC	Signage	4,160.00
ALSCO	Public Works Uniforms	321.96
ARIELMIS INC	Permit system repairs	62.50
ARROW OFFICE EQUIPMENT, INC.	Office Supplies	929.38
ARTHOUSE DESIGN	Design & Production	1,500.00
ASPEN LASER & TECHNOLOGIES	HP Printer assessment/repair	87.50
ASPHALT SPECIALTIES CO INC	Aggregate Blvd Flood Repair Improvements	159,962.55
AWARD ALLIANCE LLC	Dedication Plaque	62.45
B&L REPAIR	Engineering Vehicle maintenance	311.77
C. VARGAS & ASSOCIATES LTD INC	Review of SAFE application	6,356.00
CARBON VALLEY CAR WASH LLC	PD vehicle maintenance	76.27
CARBON VALLEY CHAMBER OF COMM.	Annual Dinner	300.00
CASELLE, INC.	Contract Support & Maintenance	1,603.00
CCBIT INC	Laser fiche Program	2,293.00
CENTRAL WELD COUNTY WATER DIST	Water Usage	30,308.76
CENTRAL WELD CTY WATER DIST	Water Taps	20,000.00
CENTURYLINK COMMUNICATIONS LLC	Phone Services	104.67
CERTIFIED BALANCE SERVICE INC	Scale certification	101.00
CHEMATOX LABORATORY INC	Blood Draws	80.00
CINDY KAMIGAKI	Training reimbursement	18.07
CITY OF BOULDER RADIO SHOP	Portable radio repairs	125.00
CITY OF LONGMONT	2015 Longmont Swat services	6,500.00
CIVIC PLUS	Open Space -Annual fee/hosting/support	4,222.58
CIVIL RESOURCES, LLC	WCR 18 Interim Improv. Final Design	30,733.00
CODE PUBLISHING INC	Frederick Municipal Code-Electronic Update	482.55
COLORADO BARRICADE CO	Concrete Barricades/Sign	332.04
COLORADO COMMUNICATIONS & UTILITY	2015 Dues	550.00
COLORADO DEPARTMENT OF AGRICULTURE	Certify radar tuning forks	112.00
COLORADO DOORWAYS INC	Keys	38.00
COMCAST CABLE	Cable Services	12.99
COMMUNITY PET HOSPITAL	Wellness exam for K-9	459.21
COREN PRINTING INC	Forms	57.49
CUTWATER INVESTOR SERVICES CORP	Investment Services	820.90
DANA KEPNER CO	Water Meter Supplies	7,217.67
DEFALCO CONSTRUCTION COMPANY	Asphalt patching	6,598.28
DENVER REGIONAL COUNCIL OF GOVT'S	2015 Participating Member Dues	1,050.00
DEPARTMENT OF MOTOR VEHICLE	4th Qtr. fees for 2014	135.00
DISCOUNT TIRE SERVICE	Vehicle Maintenance	79.90
DRIVERS LICENSE GUIDE CO.	I.D. checking guide	29.96
E-470 PUBLIC HIGHWAY AUTHORITY	Travel	87.80
EMPLOYERS COUNCIL SERVICES INC	2015 Poster Update	90.00
ENVIROTECH SERVICES, INC.	Ice Slicer @ \$103.69 per ton	20,351.23
ESPIOC	Annual membership	75.00

Town of Frederick-List of Bills
January 17, 2015 - February 13, 2015

EVOLVE TECHNOLOGIES LLC	Phone Services	463.60
EXPONENTIAL ENGINEERING COMPANY	Electrical Engineering Services-Metering	2,588.25
FELSBURG HOLT & ULLEVIG, INC.	Legal	20,946.53
FOOTHILLS PAVING & MAINTENANCE	Retention from 2013 Project	2,599.12
FREDERICK FIRESTONE FIRE PROTECTION DIST	Blood draws/EOC cost for 4th Qtr.	235.85
FREEDOM MAILING SERVICES LLC	Utility Bills	2,289.68
FRONTIER BUSINESS PRODUCTS	Copier/Scanner	8,425.00
GALL'S LLC	PD Supplies	132.14
GERALD HAFFNER	Reimb. For Building Permit Fee	83.62
GOVERNMENTJOBS.COM INC	Performance Eval. Module renewal 2015	4,900.00
GREEN MOUNTAIN PROMOTIONS	Nametags	277.83
HALLECK ENTERPRISES	PW Land rent	1,317.00
HOME DEPOT/GECF	Supplies	727.67
HOTSY EQUIPMENT OF N COLORADO INC	Equipment Repairs	21.00
IWORQ SYSTEMS	Electric Inventory Software	2,000.00
J & S CONTRACTORS SUPPLY CO	Snow Blades	3,353.40
JEFF CAHN INC	Judge Services	1,200.00
KEVIN D. SHEA SR/WA	Retainer for Shaw Conservation Easement	5,000.00
KINSCO LLC	PD Uniforms	324.06
KRISTIN NORDECK BROWN P.C.	Legal Services	1,608.00
L.L. JOHNSON DISTRIBUTING COMPANY	Equipment	2,847.00
LONGMONT AREA CHAMBER OF COMMERCE	2015 Unity in the Community	250.00
LONGMONT HUMANE SOCIETY	Animal impound fees	991.67
LONGMONT MUNICIPAL COURT	Bond Transfer	150.00
LONGMONT TROPHY & ENGRAVING	Service awards	142.80
MAIN STREET MAT COMPANY	Mat Service	402.86
METRO NORTH CHAMBER OF COMMERCE	2015 Dues	505.00
MOUNTAIN STATES EMPLOYERS COUNCIL	Dues 1st Qtr. 2015	1,275.00
NEWMAN TRAFFIC SIGNS, INC.	Signs	280.15
NORTH AMERICAN TITLE CO	Refund Overpayment	220.95
NORTHERN CO. WATER CONSERVANCY DIST.	Share of Phase 3A-NISP	104,000.00
NORTHERN COLORADO CONSTRUCTORS INC	Eagle Business Park Ph. 2	19,452.30
NORTHERN COLORADO PAPER	Supplies	287.00
O.J. WATSON COMPANY INC	Equipment	300.72
O'REILLY AUTOMOTIVE INC	Supplies	369.48
PARAGON GRAPHICS & PRINTING	Door hangers	460.00
PAUL C BENEDETTI	Legal Services	600.00
PET PICK-UPS	Park Supplies	847.27
PINNACOL ASSURANCE	Worker's Comp Claim	135.81
PRAIRIE MOUNTAIN PUBLISHING LLP	Publishing	1,495.48
RAMEY ENVIRONMENTAL COMPLIANCE	ORC Services Distribution & Collection Systems	461.00
RAY ALLEN MANUFACTURING	K-9 supplies	142.97
REDI SERVICES LLC	Monthly Servicing of Porta Johns	880.00
REIF & HUNSAKER PC	Legal Services	1,280.00
REX OIL COMPANY dba GRAY OIL	Mobil Fluid/Grease	3,035.51
RICOH USA INC	Copier Services	1,997.12
ROBERT BEDSAUL	Training reimbursement	31.35

Town of Frederick-List of Bills
January 17, 2015 - February 13, 2015

ROSA LUCAS	Spanish interpreting services	60.00
SAFEGUARD BUSINESS SYSTEMS	Laser Business checks	242.43
SAFELITE FULFILLMENT INC	Vehicle Repairs	252.85
SAFEWAY	Supplies	420.39
SAINT AUBYN HOMES	Refund Overpayment	85.65
SAM'S CLUB / GECRB	Supplies	1,014.14
SAMSON LAW FIRM	Legal Services	11,500.00
SIGLER COMMUNICATIONS INC	Professional Services	787.50
SOURCE GAS	Gas Utility	6,744.25
SPENCER FANE & GRIMSHAW LLP	Legal Services	2,380.00
ST VRAIN SANITATION DISTRICT	2015 Sewer fees	5,856.80
STRIGLOS COMPANIES, INC.	Computer supplies/services	14,709.00
TANYA MORGAN	Police Equipment Loan Program/Training Reimb.	1,043.56
TELOS ONLINE	Wireless service	309.99
TIMBERLAN	Open Space Server Project	5,688.90
TIMES-CALL	2015 Subscription	218.40
TLO LLC	Investigation fees	73.50
TOTAL FACILITY CARE	Cleaning Services	970.00
TOWN OF FREDERICK	Petty Cash	328.42
TRACTOR SUPPLY CREDIT PLAN	Supplies	9.28
TYLER SCHWARTZKOPF	Board Meeting Recordings	60.00
U.S. POSTAL SERVICE (CMRS-FP)	Postage	700.00
UMB BANK	Agent Fees	337.50
UNITED POWER	Electric Utility & Electric O&M	156,165.19
UPPER CASE PRINTING, INK.	Newsletter printing	803.00
UTILITY NOTIFICATION CENTER OF COLORADO	Utility Locates	574.86
UTILITY SALES & SERVICE INC	Contract Meter reading & meter testing	5,788.14
VALLEY BANK	PW Bldg. Lease Put	84,820.10
VERIZON WIRELESS	Cell Phone Services	2,111.80
W.L. CONTRACTORS, INC.	Monthly Maintenance Fee	157.50
WARD ELECTRIC COMPANY INC	Electric O & M	21,791.13
WARD ENGINEERING INC	Engineering Services	1,512.94
WASTE CONNECTIONS OF COLO INC	Trash Service	39,228.74
WELD COUNTY CHIEF'S OF POLICE ASSOC	2015 Membership	60.00
WELD COUNTY CLERK & RECORDER	Recordings	500.00
WELD COUNTY GOVERNMENT	2015 Communication charges	5,762.00
WELLS FARGO MERCHANT SERVICES	Cancellation of Merchant Services	125.00
WESTERN UNITED ELECTRIC SUPPLY CORP	Electrical Supplies	209.78
WILLIAM Y LEUNG LLC	Consulting Services	2,115.28
WORK WISE aka LONGMONT EAP	Training	1,500.00
WRIGHT EXPRESS	Fuel	5,746.11
	Totals:	<hr/> 907,403.88



TOWN OF FREDERICK BOARD OF TRUSTEES ACTION MEMORANDUM

Tony Carey, Mayor

Laura Brown, Mayor Pro Tem
Rafer Burnham, Trustee
Fred Skates, Trustee

Amy Schiers, Trustee
Gavin Payne, Trustee
Donna Hudziak, Trustee

A RESOLUTION APPOINTING SPECIAL COUNSEL FOR SPECIAL DISTRICT MATTERS

Agenda Date: Town Board Meeting - February 24, 2015

Attachments: a. Resolution Appointing James Hunsaker

Finance Review:

Finance Director

Submitted by:



Town Manager

Approved for Presentation:



Town Manager

☐ Quasi-Judicial

☐ Legislative

☒ Administrative

Summary Statement:

The resolution presented for consideration would appoint James Hunsaker as special counsel on metro district matters for the Town of Frederick.

Detail of Issue/Request:

On Monday February 16th the Town was visited by Mr. Jim Hunsaker who has acted as our special counsel for legal matters related to the establishment of Metro Districts and PIF incentives for entitlement processing and developer requests. During the meeting he provided us with a detailed overview of matters relating to the creation of Metro Districts and what their powers and uses are for facilitating the financial components of development – either residential or commercial. We have had a long standing relationship with Mr. Hunsaker and although he has moved, he still holds a license to practice law in Colorado and furthermore there is interest from both sides (he and the Town) to continue the relationship. Accordingly, this resolution would recognize this service relationship and we would be provided with a contract for services forth coming. When we receive the contract, the Town Attorney

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will review it for the appropriate services and the Town Manager will convey to the Board when it is executed along with the hourly rates included in the contract.

Legal/Political Considerations:

None

Alternatives/Options:

The Town could choose not to engage services of Mr. Hunsaker and decide an alternate route which may include bidding our services for a Metro District Counsel.

Financial Considerations:

Most, if not all of the costs associated with development of Metro Districts are covered by the developer at their expense.

Staff Recommendation:

Staff recommends approval of the resolution presented to engage with Mr. Hunsaker as counsel on special district matters.

**TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 15-R-15**

**A RESOLUTION APPOINTING SPECIAL COUNSEL FOR SPECIAL DISTRICT
MATTERS**

WHEREAS, the Town has previously retained the services of James M. Hunsaker for representation on special district matters; and

WHEREAS, James M. Hunsaker has recently moved to Oregon to practice law but has retained his license to practice in Colorado; and

WHEREAS, the Board of Trustees and Town staff have great confidence in Mr. Hunsaker

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:

Section 1. James M. Hunsaker of the firm Reif & Hunsaker, P.C., 3273 North Grant Street, Canby, Oregon is appointed special counsel to the Town of Frederick for all special district matters coming before the Town.

Section 2. A separate agreement setting forth hourly rates will be separately executed.

INTRODUCED, READ, PASSED, AND SIGNED THIS 24TH DAY OF FEBRUARY 2015.

ATTEST:

TOWN OF FREDERICK

By _____
Meghan C. Martinez, Town Clerk

By _____
Tony Carey, Mayor



TOWN OF FREDERICK BOARD OF TRUSTEES ACTION MEMORANDUM

Laura Brown, Mayor Pro Tem
Rafer Burnham, Trustee
Fred Skates, Trustee

Tony Carey, Mayor

Amy Schiers, Trustee
Gavin Payne, Trustee
Donna Hudziak, Trustee

Consideration of a Resolution Supporting Great Outdoors Colorado Grant Application

Agenda Date: February 24, 2015

Attachments: a. Resolution

Finance Review: _____
Finance Director

Submitted by: _____
Jennifer Simmons
Planning Director

Approved for Presentation: _____
Town Manager

☐ Quasi-Judicial

☐ Legislative

☒ Administrative

Summary Statement:

A priority of the Board of Trustees is having another phase of Frederick Recreation Area built. In order to fully fund the next phase, we'll need to secure additional funding through a Great Outdoors Colorado (GOCO) grant.

Detail of Issue/Request:

In preparation of submitting a GOCO grant to assist with funding the next phase of Frederick Recreation Area, staff is gathering all the required application information. One required element is a resolution of support from the governing body. The attached resolution was drafted to meet the GOCO requirements.

Legal/Political Considerations:

Not applicable.

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Alternatives/Options:

The Trustees may choose whether or not to approve the resolution.

Financial Considerations:

Funds for this project were included in the 2015 Fiscal Year Budget.

Staff Recommendation:

Staff recommends approving the resolution.

**TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 15-R-12**

**A RESOLUTION OF THE TOWN OF FREDERICK, COLORADO,
SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND
OUTDOOR RECREATION GRANT FROM THE STATE BOARD OF THE
GREAT OUTDOORS COLORADO TRUST FUND AND THE
COMPLETION OF**

WHEREAS, the Town of Frederick supports the Great Outdoors Colorado grant application for the Frederick Recreational Area. And if the grant is awarded, the Town of Frederick supports the completion of the project; and

WHEREAS, the Town of Frederick has requested \$350,000 from Great Outdoors Colorado to Frederick Recreational Area

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF FREDERICK, WELD COUNTY, COLORADO THAT;**

- Section 1: The Board of Trustees of the Town of Frederick strongly supports the application and has appropriated matching funds for a grant with Great Outdoors Colorado.
- Section 2: If the grant is awarded, the Board of Trustees of the Town of Frederick strongly supports the completion of the project.
- Section 3: The Board of Trustees of the Town of Frederick authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.
- Section 4: The project site is owned by the Town of Frederick and will be owned by the Town of Frederick for the next 25 years.
- Section 5: The Board of Trustees of the Town of Frederick recognizes that as the recipient of a Great Outdoors Colorado Local Government grant the project site must provide reasonable public access.
- Section 6: The Board of Trustees of the Town of Frederick will continue to maintain the Frederick Recreational Area in a high quality condition and will appropriate funds for maintenance in its annual budget.
- Section 7: If the grant is awarded, the Board of Trustees hereby authorizes the Town Manager to sign the grant agreement with Great Outdoors Colorado.
- Section 8. **Effective Date.** This resolution shall be become effective immediately upon adoption.

Section 9. **Repealer.** All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 10. **Certification.** The Town Clerk shall certify to the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

**INTRODUCED, READ, PASSED, AND ADOPTED THIS 24th DAY OF
FEBRUARY 2015.**

ATTEST:

TOWN OF FREDERICK

Meghan C. Martinez, Town Clerk

By_____
Tony Carey, Mayor



TOWN OF FREDERICK BOARD OF TRUSTEES ACTION MEMORANDUM

Laura Brown, Mayor Pro Tem
Rafer Burnham, Trustee
Fred Skates, Trustee

Tony Carey, Mayor

Amy Schiers, Trustee
Gavin Payne, Trustee
Donna Hudziak, Trustee

A RESOLUTION OF THE TOWN OF FREDERICK, COLORADO, AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT WITH C & M GOLF AND GROUND EQUIPMENT

Agenda Date: Town Board Meeting - February 24, 2015

Attachments:

- a. Analysis of Bids
- b. Resolution Authorizing Purchase of Rough Mower

Finance Review:


Finance Director

Submitted by:



Town Manager

Approved for Presentation:



Town Manager

☐ Quasi-Judicial

☐ Legislative

☒ Administrative

Summary Statement:

The resolution associated with the bids enclosed would authorize for the purchase of a new rough mower at the Bella Rosa Golf Course. This would replace our existing rough mower that is costing us significantly just to maintain.

Detail of Issue/Request:

A few weeks ago I was approached by Tim Malloney, Superintendent for the Bella Rosa Golf Course. He provided me with information related to a parts list necessary to make repairs to our existing rough mower that we currently have in operation in anticipation for the 2015 golf year. The total cost for the parts necessary to make the repairs was \$8807.45. Under our current contract, the Town pays for any repairs and part to equipment we own. When possible, the work is done in house to control these costs. Seeing such a large cost just for repairs and maintenance, this raised some concerns during the

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discussion and we both agreed that if possible, a better option might be to explore costs for a demo model rough mower to purchase. On top of this specific repair, historically our annual costs to make necessary maintenance on our existing rough mower is around \$3,700.00 per year. Indications are that this would continue to increase considering the large number of hours on the machine in the future. In an effort to stay ahead of the maintenance curve based on cost-benefit, we believe that purchasing a demo model based on the quotes we received is a better direction to ensure optimum reliability of our equipment. The line item budgeted for golf course costs is \$25,000. You have been provided with two quotes for rough mowers. Considering the hours on the two demo models we are recommending that we go with the more expensive model which has significantly lower run hours. The recommend model we are proposing is model 69178 a Jacobsen R311T rough mower at a quoted price of \$48,447. Although this item is below the threshold approval for the Town Manager, this may result in a necessary budget amendment based on the outcome expenditures throughout the 2015 fiscal year. If this purchase is approved we would monitor the budget closely to determine toward the end of the calendar year if a budget amendment would be warranted.

Legal/Political Considerations:

N/A

Alternatives/Options:

The Board could consider multiple alternatives:

- The Board could choose to do a lease purchase financing to stay within the budget of \$25,000.00 for the calendar year.
- The Board could choose to purchase the other used rough mower that was quoted.
- The Board could stay with the existing model and buy the parts for the rough mower at a cost of \$8807.45.

Financial Considerations:

Should the Board decide to purchase this rough mower out right a budget amendment may be required in the parks fund budget - although every attempt will be made to stay within the budget that have been approved and established by the Board.

Staff Recommendation:

The staff recommends purchase of model 69178 a Jacobsen R311T rough mower for a purchase price of \$48,447.



5080 Paris st. Denver, CO. 80239
phone 303/375-4913 fax 303/373-0861

Quote Only

Date: 01/20/15
Quotation#
Customer ID

Quotation valid until 30 Days

Quoted To: BELLA ROSA GC

Comments: Prices DO NOT include State, Local or Property Taxes, unless stated.

Model	Description	List Price	Quoted Price	Quantity	Extended
69166	USED 2010 JACOBSEN R311T W 2010 HRS.		\$ 29,500.00	1	\$ 29,500.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ 29,500.00

Mike Harmon 303/241-9620 harmon@bettermowers.com

Thank you for your business.





5080 Paris st. Denver, CO. 80239
phone 303/375-4913 fax 303/373-0861

Quote Only

Date: 01/20/15
Quotation#
Customer ID

Quotation valid until 30 Days

Quoted To: BELLA ROSA GC

Comments: Prices DO NOT include State, Local or Property Taxes, unless stated.

[illegible]

Mike Harmon 303/241-9620 hamon@bettermowers.com

Thank you for your business.

[illegible]

BELLA ROSA GOLF COURSE

REQUEST
OFF SITE REPAIR

AR-5 PARTS LIST
DECKS;

3	4137665	DECK ASSEM. FRONT	\$2019.69
2	4137674	REAR DECK ASSEM.	\$1040.68
5	4137186	BLADES	\$ 111.20
3	4271772	CYLINDER	\$ 791.79
20	4251319	BUSHINGS	\$ 132.00
10	4131963	BUSHING	\$ 220.30
6	4126447	PINS	\$ 156.72
20	4124076	WASHERS	\$ 77.20
4	3010489	BUSHING	\$ 36.84
2	2000057	MOTOR MOUNTS	\$ 455.76
6	361648	WASHER, THRUST	\$ 19.14
2	361647	BEARING, THRUST	\$ 11.56
1	3001279	FLOAT SWITCH	\$ 205.78
1	366670	HORN, WARN.	\$ 70.74
5	4151882	ROLLER	\$1583.35
5	4263250	WHEEL KIT	\$ 969.40
5	4129614	ROLLER BRKT L	\$ 452.65
5	4129615	ROLLER BRKT R	\$ 452.65

TOTAL PARTS DECKS ONLY \$8807.45

PLUS

TAX

PLUS

SHIPPING

PLUS

LABOR



Large Area Rotary Mower

R311T™



The R311T™ rotary mower has the powerful cutting performance, simplified maintenance and operator comfort you need to get the job done. Ideal for golf roughs, sports fields, parks and roadside areas.

- **Proven and powerful** 59 hp (44 kW) or 65.2 hp (48.6 kW) turbocharged Kubota® diesel delivers exceptional mowing power to effortlessly slice through the tallest, thickest grass.
- **Independent deck control** allows mowing with 1, 2 or all 3 decks to trim around obstacles, varying terrain and wide spans of turf.
- **Individual hydraulic deck motors** with self-lubricating integral bearings deliver reliable cutting power to each blade and require no tensioning or greasing maintenance of belts and pulleys.
- **Maintenance free, wet parking brakes** deliver safe braking on even the steepest of slopes and reduce total cost of ownership with no linkages or pads to service or adjust.
- **Air-ride suspension seat, ergonomic cockpit** cruise control and an optional climate controlled cab provide a comfortable, productive ride for long hours of operation.

QUICK SPECS

Engine: Kubota® turbocharged diesel

Cutting Deck:

Front Deck: 64 in. (1.62 m), full-floating

Wing Decks: 42 in. (1.07 m), full-floating

Height-of-Cut: 1 - 5.5 in. (2.54 - 14 cm) in 0.5 in. (1.27 cm) increments

Width-of-Cut: 134 in. (3.4 m)

Dimensions:

Weight: 4080 lbs. (1851 kg); 4150 lbs. (1882 kg)

Length: 144 in. (3.66 m)

Height:

ROPS Up: 84 in. (2.13 m)

ROPS Down: 63.5 in. (1.61 m)


Width:

Mow: 139 in. (3.53 m)

Transport: 93.5 in. (2.38 m)

R311T™

SPECIFICATIONS

Engine	069177		 069178
Type	Kubota® V2403-M-T 4-cyl, turbocharged, liquid-cooled diesel		Kubota® V2403-CR-T-E4B 4-cyl, turbocharged, liquid-cooled diesel
Rated Horsepower*	59.0 hp (44.0 kW)		65.2 hp (48.6 kW)
Emission Level	EPA Tier 4 Interim (EU Stage IIIA)		EPA Tier 4 Final (EU Stage IIIB); Ultra low sulfur diesel fuel required
Peak Torque	120.7 lbs.-ft (163.6 NM) @ 1800 rpm		146.4 lbs.-ft (198.5 NM) @ 1600 rpm
Displacement	148 cu in. (2.434 L)		
Air Cleaner	Dry type Cyclopac air cleaner with service indicator light		
Cooling System	Side-by-side radiator/hydraulic oil cooler; pressurized; 8 qt. (7.6 L) capacity		
Lubrication	Fully pressurized with remote engine oil cooler		
Fuel Capacity	20 gal. (75.7 L)		
Oil Filter Type	Full-flow, replaceable spin-on remote type		
Electrical System	12V battery with 750 cold cranking amps; 45-amp alternator. Overload protection with circuit breakers and fuses.	12V AGM battery with 560 cold cranking amps; 45-amp alternator. Overload protection with circuit breakers and fuses.	
Speed (Maximum)			
Mowing	7.7 mph (12.4 km/h)		
Transport	2WD: 14.9 mph (24 km/h) 4WD: 7.8 mph (12.6 km/h)		
Reverse	2WD: 6 mph (9.6 km/h) 4WD: locked out		
Traction and Drive			
Traction System	Hydrostatic, closed loop parallel system; (servo-controlled*) variable displacement piston pump; high-torque fixed displacement piston wheel motors; automatic flow divider for anti-stall and limited slip; motors on rear wheels electro-hydraulically engage/disengage for selectable 2WD or 4WD in transport; full-time 4WD in mow.		
Deck Drive	3-section pump and direct-cooled deck motors		
Hydraulic System	17 gal. (64.3 L) or 16 gal (60.6 L)* reservoir capacity; o-ring face seal fittings; charge and return filters; suction screen at tank; oil cooler; diagnostic test ports		
Tires, Brakes and Steering			
Front Tires	Two, 26 x 12-12 tubeless, 6-ply rated		
Rear Tires	Two, 23 x 10.5-12 tubeless, 4-ply rated		
Brakes	Dynamic braking through traction system		
Parking Brake	Wet parking brakes integrated in front wheel motors; engage switch on control console		
Steering	Rear wheel, hydrostatic power steering with tilt adjustable steering wheel		
Decks and Cutting Units			
Number and Size	One, 64 in. (1.62 m) full-floating front deck; Two, 42 in. (1.07 m) full-floating wing decks		
Deck Construction	10-gauge heavy-duty steel with reinforcing plates, ribs, bumpers		
Caster Wheels	Eight, 4 x 11 in. (10.16 x 27.94 cm) smooth, pneumatic tires with greaseable ball bearings		
Deck Lift/Lower	Hand operated, individual lever controlled hydraulic lift system		
Weight Transfer	Adjustable at operator controls, hydraulic weight transfer		
Blades	Seven, 23 in. (58 cm) low noise, low lift		
Motor/Spindle	Seven individual hydraulic motors with integral bearings; self lubricating		
Height-of-Cut	1 - 5.5 in. (2.54 - 14 cm) in 0.5 in. (1.27 cm) increments		
Overall Cutting Width	134 in. (3.4 m)		
Cutting Capacity	Up to 10.3 acres/hour at 7.7 mph (4.20 ha/hr at 12.4 km/h) (no overlaps or stops)		
Fuel Economy and Runtime (dependent on operator and turf conditions)	1.47 gal/hr fuel (5.56 L/hr) consumption at 40% load; Up to 13.6 hours on single tank of fuel	1.42 gal/hr (5.4 L/hr) fuel consumption at 40% load; Up to 14.1 hours on single tank of fuel	
Weight and Dimensions			
Weight (full fluids, less operator)	4080 lbs. (1851 kg); Cab Installed: 4606 lbs. (2089 kg)	4150 lbs. (1882 kg)	
Length	144 in. (3.66 m)		
Height	ROPS Up: 84 in. (2.13 m); ROPS Down: 63.5 in. (1.61 m); Cab Installed: 102 in. (2.59 m)		
Wheelbase	67.8 in. (1.72 m)		
Width	Mow: 139 in. (3.53 m); Transport: 93.5 in. (2.38 m)		

Large Area Rotary Mower

PRODUCT CONFIGURATION

EQUIPPED STANDARD

- ✓ 4WD
- ✓ Foldable ROPS with seat belt
- ✓ Air-ride suspension seat with armrests
- ✓ Cruise control

ACCESSORIES

- ☐ Mulching kit
- ☐ Road light kit
- ☐ Work light kit
- ☐ Carefree caster wheel kit
- ☐ Canopy/sunshade
- ☐ Climate controlled cab – ROPS glass cab, A/C & heater, fan, mirrors, front & rear wipers, front washer, work lights, 4-way flashers/signals
- ☐ Cab Accessories – Radio/CD, speaker & antenna system; Roof mounted rotating amber beacon

GENUINE SERVICE PARTS

- ☐ Standard blade, LH: counterclockwise rotation; RH: clockwise rotation
- ☐ 10W-30 hydraulic fluid (standard)
- ☐ GreensCare 68 and GreensCare Plus 68 biodegradable fluid (optional)

THIRD-PARTY ACCESSORIES

- ☐ Snow Blower
- ☐ Brush/Sweeper
- ☐ Front Blade

*Engine horsepower is provided by engine manufacturer. Actual operating power output may vary due to conditions of specific use.

Due to emission regulations and fuel compatibility, model availability may vary by country. Please contact your nearest distributor for full details.

NOTE: Specifications, while correct at time of printing, may change without notice.

*Specifications for model 069178, Tier 4 Final



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1023B/Rev3/P3M/May 2014

**TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 15-R-13**

**A RESOLUTION OF THE TOWN OF FREDERICK, COLORADO,
AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT WITH
C & M GOLF AND GROUND EQUIPMENT**

WHEREAS, the Town has solicited bids for a rough mower for the Bella Rosa Golf Course; and

WHEREAS, the lowest responsible bidder was C & M Golf and Ground Equipment.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF FREDERICK, COLORADO, AS FOLLOWS:**

Matt LeCerb, Frederick Town Manager is hereby authorized to execute a contract with C & M Golf and Ground Equipment in an amount not to exceed \$48,447 for a demo model number 69178 Jacobsen R 311 T Rough Mower with 87 operating hours.

INTRODUCED, READ, PASSED, AND SIGNED THIS 24TH DAY OF FEBRUARY, 2015.

ATTEST:

TOWN OF FREDERICK

By _____
Meghan C. Martinez, Town Clerk

By _____
Tony Carey, Mayor



TOWN OF FREDERICK BOARD OF TRUSTEES ACTION MEMORANDUM

Laura Brown, Mayor Pro Tem
Rafer Burnham, Trustee
Fred Skates, Trustee

Tony Carey, Mayor

Amy Schiers, Trustee
Gavin Payne, Trustee
Donna Hudziak, Trustee

A Resolution Approving the Signatory Authority and Delegation of Signatory Authority

Agenda Date: Town Board Meeting – February 24, 2015


Attachments:

- a. Resolution 15R14
- b. Exhibit II-F – Boilerplate
- c. Exhibit II-F – On Town Letterhead

Finance Review:

Finance Director

Submitted by:



Town Manager

Approved for Presentation:



Town Manager

☐ Quasi-Judicial

☐ Legislative

☒ Administrative

Summary Statement:

Includes resolution and letter designating authority will permit the Town Manager to sign documents related to the Bella Rosa Ph. 1 and 2 projects.

Detail of Issue/Request:

As you are aware the town has received a grant through the CDBG-DR funding. We are currently in the process of receiving final approval so that we can bid the project and make the necessary improvements to Bella Rosa Phase 1. Specifically the town received approximately \$175,000, but we tentatively believe we only need \$120,000 of the grant for the necessary phase 1 improvements to this roadway. In order to expedite the process as much as possible it is requested that you delegate authority to the Town Manager for the purpose of signing documents related to this application. All documents would be handled by the Town Manager for this project with the exception of the award of the project which we would still bring before the mayor and board of trustees for their approval when bids are open.

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As a side note, you may notice that the documents reflect Phases 1 and 2 of Bella Rosa. This is because On February 13th, the Town made application for CDBG-DR funding to complete Phase 2 of the Bella Rosa improvements. Should we receive approval for this next phase, the authorization for signing and expediting documents will already be resolved.

Legal/Political Considerations:

Alternatives/Options:

The town board may determine to limit the scope of which the Town Manager has the authority delegated to him to sign any documents related to this project, or the town board may require that all documents be approved individually by the town board for authorization of signature.

Financial Considerations:

This project is included in the physical year in the FY 2015 budget and is planed for construction during the 2015 year.

Staff Recommendation:

The staff recommends approval of the resolution as presented delegating authority to the Town Manager as requested.

EXHIBIT II-F

(Please copy the following onto your Letterhead Stationery)

Signatory Authority and Delegation of Signatory Authority

_____ has attached:

Name of Entity

☐ Board Resolution ☐ Bylaws ☐ Policy: _____
☐ Other: _____ to document:

A.) the delegating of **limited** signatory authority to

Name

Title

an employee or agent of _____,

for the purpose of authorizing and signing:

<input type="checkbox"/>	Payment Requests
<input type="checkbox"/>	Quarterly Financial Status Reports
<input type="checkbox"/>	Quarterly Project Performance Reports
<input type="checkbox"/>	Monitoring Documents
<input type="checkbox"/>	Certified Payroll
<input type="checkbox"/>	Other _____

Signature of Authorized Individual

_____ Date _____

The above authorization will commence on the date of this statement, as attested to below, and will apply for the duration of the following Contract/s:

Project/s Name/s and Contract Number/s:

OR

B.) the delegating of **unlimited** signatory authority to

_____, _____
Name
Title

an employee or agent of _____.

The above authorization will commence on the date of this statement, as attested to below.

Signature of
Authorized Individual _____ Date _____

Attested to by:

Signature Title Date of Commencement



401 LOCUST STREET • P.O. BOX 435 • FREDERICK, CO 80530-0435

PHONE: (720) 382-5500 • FAX: (720) 382-5520

WWW.FREDERICKCO.GOV

February 25, 2015

Re: Signatory Authority and Delegation of Signatory Authority for
Bella Rosa Parkway Phase 1 and 2 for CDBG-DR Funding

Signatory Authority and Delegation of Signatory Authority

The Town of Frederick has attached:

Name of Entity

☒ Board Resolution ☐ Bylaws ☐ Policy: _____

☐ Other: _____ to document:

The delegating of **unlimited** signatory authority to

Matthew LeCerf, Town Manager, an employee The Town of Frederick.

The above authorization will commence on the date of this statement, as attested to below.

Signature of
Authorized Individual _____ Date: February 24, 2015

Attested to by:

Signature

Title

Date of Commencement

Built on What Matters.

**TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 15-R-14**

**A RESOLUTION OF THE TOWN OF FREDERICK, COLORADO,
AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY AND ALL
DOCUEMNTS RELATED TO CDBG-DR PROJECTS FOR BELLA ROSA
PARKWAY PHASE 1 AND PHASE 2**

WHEREAS, the Colorado Departments of Public Safety, Natural Resources, and Local Affairs has approved a grant for CDBG-DR Bella Rosa Parkway Phase 1 to the Town of Frederick; and

WHEREAS, the Town of Frederick made application for Phase 2 of Bella Rosa Parkway to CDBG-DR programming on February 13, 2015; and

WHEREAS, Board of Trustees has determined that it would be in the best interests of the Town to delegate unlimited signatory authority for the implementation and administration for these grants to the Town Manager; and

WHEREAS, the Board of Trustees delegates to Matthew S. LeCerf, Frederick Town Manager unlimited signatory authority for the implementation and administration of this project

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:

Matt LeCerf, Frederick Town Manager, is granted unlimited signatory authority regarding the implementation and administration of CDBG-DR Projects for Bella Rosa Parkway Phase 1 and Phase 2.

INTRODUCED, READ, PASSED, AND SIGNED THIS 24TH DAY OF FEBRUARY, 2015.

ATTEST:

TOWN OF FREDERICK

By _____
Meghan C. Martinez, Town Clerk

By _____
Tony Carey, Mayor



TOWN OF FREDERICK BOARD OF TRUSTEES ACTION MEMORANDUM

Laura Brown, Mayor Pro Tem
Rafer Burnham, Trustee
Fred Skates, Trustee

Tony Carey, Mayor

Amy Schiers, Trustee
Gavin Payne, Trustee
Donna Hudziak, Trustee

Public Hearing and Consideration of a Request to Amend Ordinance 927 Conditions of Approval

Agenda Date: February 24, 2015

Attachments:

- a. Email request from Jeff Mark dated September 10, 2014
- b. Ordinance 927
- c. Minutes from October 25, 2007 Board of Trustees meeting
- d. Email from Kelley Zwisler dated February 6, 2015
- e. Email from Mike Zwisler dated February 6, 2015
- f. Email from Andrew Brown dated February 7, 2015
- g. Email from Frederic Guist, dated February 10, 2015
- h. Map Detailing Neighborhood Feedback
- i. Draft Ordinance 1192

Finance Review:

Finance Director

Submitted by:

Jennifer Simmons
Planning Director

Approved for Presentation:

Matthew S. Zwisler
Town Manager

☐ Quasi-Judicial

☒ Legislative

☐ Administrative

Summary Statement:

The property owner, Mr. Jeff Mark of Lorson South Land Corporation, has requested that the Board of Trustees consider removing a condition of approval from Ordinance 927 (see attached e-mail from Mr. Mark).

Detail of Issue/Request:

Built on What Matters.

Ordinance 927, attached, was considered at the October 25, 2007 Board of Trustees meeting and approved the final plat of Johnson Farms Amendment 3 with conditions. The applicant and property owner at that time, Mr. Paul McHugh, requested that Outlot L of the original Johnson Farms Subdivision be replatted to create 12 new lots for single family homes. During the public hearing at the Board of Trustees meeting, two neighborhood residents spoke of their concern about the need for these new lots and restriction of their views with new homes on these potential lots. The minutes from the meeting (see attached) reflect the Board of Trustees' action, adding a condition that development of the twelve lots be last in phasing and last in construction. While the replat was approved by the Board of Trustees, Mr. McHugh didn't finish the process to record the plat.

Since then, Outlot L has been purchased by Lorson South Land Corporation, represented by Mr. Jeff Mark. Mr. Mark is completing the platting process and developing the twelve lots within Outlot L. Mr. Mark has requested that Condition 6 of Ordinance 927 be removed from his list of conditions of approval. Condition 6 reads as follows: "The development of the lots created on Outlot L shall occur last in phasing and last in construction."

Input received from residents:

For:

- February 12, 2015, received phone call from Randy Kast, 9056 Shenandoah Avenue, who is in favor of anything that helps get the park built faster.
- Mr. and Mrs. Zwisler support the removal of the condition as it will improve the condition of the land and help have the park built faster (e-mails from each attached).

Against:

- Mr. Brown e-mailed (attached) opposing the removal of the condition as it goes against what he was told when he bought his home.
- Mr. Guist e-mailed (attached) opposing the removal of the condition as he purchased his home with full knowledge of the condition.

Legal/Political Considerations:

The Board can certainly reconsider the conditions imposed by Ordinance 927 and delete conditions as necessary.

Alternatives/Options:

The Board of Trustees may choose whether or not to approve the request. An ordinance was drafted and is attached should the Trustees choose to remove the condition.

Financial Considerations:

Not applicable.

Staff Recommendation:

Staff does not recommend approval of this request.

Jennifer Simmons

From: Jeff Mark <JMark@landhuisco.com>
Sent: Wednesday, September 10, 2014 12:36 PM
To: Jennifer Simmons
Cc: Mohammed Said; Richard L. Leffler; Robyn Burson
Subject: RE: Johnson Farm Outlot L, Amendment 3

I see no logic in that whatsoever since it will be built upon anyway. What do I need to do to get in front of the board to ask for a variance?

Jeff Mark
Director
The Landhuis Company
212 N. Wahsatch Ave., Suite 301
Colorado Springs, CO 80903
Office: (719) 635-3200
Cell: (303) 210-7747
Fax: (719) 635-3244
jmark@landhuisco.com

From: Jennifer Simmons [<mailto:JSimmons@frederickco.gov>]
Sent: Wednesday, September 10, 2014 11:19 AM
To: Jeff Mark
Cc: Mohammed Said; Richard L. Leffler
Subject: RE: Johnson Farm Outlot L, Amendment 3

When the original replat was being heard by the Board of Trustees, the adjacent neighbors complained about the replat. They, the adjacent neighbors had purchased the lots, some paid premiums, because they had no neighbors. Mr. McHugh offered the option of building last as a way to gain support and the Board of Trustees, included it as a condition of approval.

Jenn

From: Jeff Mark [<mailto:JMark@landhuisco.com>]
Sent: Wednesday, September 10, 2014 11:11 AM
To: Jennifer Simmons
Cc: Mohammed Said; Richard L. Leffler
Subject: RE: Johnson Farm Outlot L, Amendment 3

What's the rationale?

Jeff Mark
Director
The Landhuis Company
212 N. Wahsatch Ave., Suite 301
Colorado Springs, CO 80903
Office: (719) 635-3200
Cell: (303) 210-7747
Fax: (719) 635-3244
jmark@landhuisco.com

From: Jennifer Simmons [<mailto:JSimmons@frederickco.gov>]
Sent: Wednesday, September 10, 2014 11:08 AM
To: Jeff Mark
Cc: Mohammed Said; Richard L. Leffler
Subject: RE: Johnson Farm Outlot L, Amendment 3

Jeff,

Condition #6 in Ordinance 927 identifies that restriction.

Jenn

From: Jeff Mark [<mailto:JMark@landhuisco.com>]
Sent: Wednesday, September 10, 2014 10:27 AM
To: Jennifer Simmons
Cc: Mohammed Said; Richard L. Leffler
Subject: RE: Johnson Farm Outlot L, Amendment 3

Why can't permits be issued? I wasn't aware of that.

Jeff Mark
Director
The Landhuis Company
212 N. Wahsatch Ave., Suite 301
Colorado Springs, CO 80903
Office: (719) 635-3200
Cell: (303) 210-7747
Fax: (719) 635-3244
jmark@landhuisco.com

From: Jennifer Simmons [<mailto:JSimmons@frederickco.gov>]
Sent: Wednesday, September 10, 2014 9:12 AM
To: Jeff Mark
Cc: Mohammed Said; Richard L. Leffler
Subject: Johnson Farm Outlot L, Amendment 3

Hello Jeff –

I understand you're trying to finalize the plat for Amendment 3. Here's what I believe to be outstanding items:

- Final plat docs – I'll need 2 sets of stamped/signed mylars. Before printing mylars, please provide a current (within 60 days) title commitment and an electronic version of the plat docs to me for final review.
- Address plat – Each plat now requires an address plat to be recorded with the final plat. Instructions on creating an address plat can be found online at <http://www.frederickco.gov/index.aspx?nid=431>. You're consultant can also call me for additional information if needed.
- As required by the conditions of approval, these lots will not receive building permits until all other permits in the neighborhood have been issued.
- An updated MOAPI is required. Please coordinate with Mohammed on this item.

If you have questions, let Mohammed or I know.

Thanks,

Jenn

Jennifer Simmons | AICP | Planning Director
Town of Frederick | 720-382-5651
jsimmons@frederickco.gov | www.frederickco.gov



Built On What Matters



Click [here](#) to see what matters to us!

This electronic mail message and any attached files contain information intended for the exclusive use of the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential, and/or exempt from disclosure under applicable law. If you are not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this information is strictly prohibited. If you have received this message in error, please notify the sender, by electronic mail or otherwise and delete the original message from your computer.

**TOWN OF FREDERICK, COLORADO
ORDINANCE NO. 927**

**AN ORDINANCE APPROVING THE FINAL PLAT OF JOHNSON
FARMS AMENDMENT 3.**

WHEREAS, The Farm, LLC, c/o Paul McHugh, PO Box 520, Mead CO, 80524, has submitted a Final Plat of those certain lands within the Town of Frederick, Colorado, to be known as Johnson Farms Amendment 3, under the authority provided by *Article 4, Subdivision Regulations*, of the *Frederick Land Use Code*; and

WHEREAS, the Board of Trustees of the Town of Frederick has found the Final Plat to be complete and that good and sufficient reason has been shown to be present to justify the platting of the property; and

WHEREAS, the Board of Trustees has determined by Resolution No. 07R__, duly adopted and approved on the 25th day of October, 2007, that the proposed Final Plat for Johnson Farms Amendment 3 is compatible with the adjacent land uses, that it conforms with the requirements and standards established in *Article 4, Subdivision Regulations*, and the applicable provision pertaining to waivers of the *Frederick Land Use Code*, and that it preserves the health, safety, welfare and interests of the citizens of the Town of Frederick, Colorado. The property is more particularly described below:

Johnson Farms Amendment 3, A replat of Outlot L Block 15, Lots 12 and 19 Block 16, and Lots 10, 11, and 12 Block 1 Johnson Farms Subdivision. A part of the southwest quarter of section 13, Township 2 north, range 68 west of the Sixth Principal Meridian, Town of Frederick, County of Weld, State of Colorado.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Frederick, Colorado, that:

Section 1. That the property owned by The Farm, LLC, and identified as Johnson Farms Amendment 3 and described above, is now granted Final Plat approval in accordance with the provisions of *Chapter 17, Subdivisions*, of the *Frederick Municipal Code*.

Section 2. The property is platted in accordance with the final plat and the final development plan and the dedications thereon and other documentation pertaining to the plat of said property presented by the Developer and approved by the Frederick Planning Commission and the Frederick Board of Trustees, and the same are incorporated by reference thereto in this Ordinance. The plat shall not affect the Developer's commitments made in the Annexation Agreement and the Memorandum of Agreement for Public Improvements, except as specifically amended herein.

Section 3. The following are conditions for approval of the Johnson Farms Amendment 3:

1. Outlots O, P, and Q (formerly known as Lots 19 and 12 Block 16, and lots 10, 11, and 12 Block 1, Johnson Farm) shall be deeded to the Town and restricted to open space at time of recordation of the final plat.
2. Outlots O, P, and Q shall be maintained by the HOA. This shall be noted on the replat documents.
3. Outlots O, P, and Q shall be landscaped with live ground cover, trees and irrigation plus each of these pocket parks shall contain one of the following: playground equipment, contemplative garden or other active or passive recreational opportunity for the neighborhood, as approved by the Planning Department and installed by the developer prior to final acceptance of the development. Detailed landscape plans shall be provided by the applicant for review and approval by the Town Engineering and Planning Departments prior to recordation of the final plat and must comply with the provisions of the Land Use Code.
4. The approved landscaping improvements for the open space / pocket parks tracts shall be incorporated into the MOAPI.
 - a. Landscaping for Outlots P and Q, as approved by Planning Staff, shall be installed within one year of recordation of this replat and authorization of the MOAPI. Outlot O, as approved by Planning Staff, shall be installed prior to acceptance of Phase 5. In any instance all of the pocket parks shall be installed prior to final acceptance of Phase 5.
5. Prior to recordation of the final plat, updated covenants shall be provided to the Town for review and approval. This shall include the lots created by this replat as well the lots converted from residential to open space.
6. The development of the lots created on Outlot L shall occur last in phasing and last in construction.

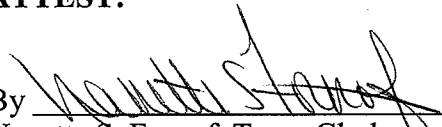
Section 4. Effective Date. This ordinance shall become effective thirty (30) days after publication.

Section 5. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Town Board hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentence, clauses or phrases are declared invalid.

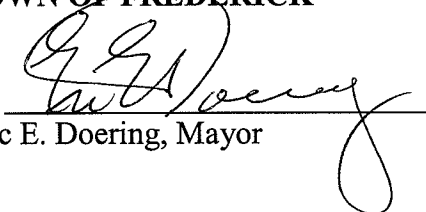
Section 6. Repealer. All ordinances or resolutions and motions of the Board of Trustees of the Town of Frederick or parts thereof, in conflict with this ordinance are to the extent of such conflict hereby superseded and repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance, resolution or motion, nor revive any ordinance, resolution or motion thereby.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED
PUBLISHED THIS 25th DAY OF OCTOBER 2007.

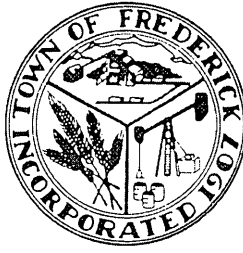
ATTEST:

By 
Nanette S. Fornof, Town Clerk

TOWN OF FREDERICK

By 
Eric E. Doering, Mayor





TOWN OF FREDERICK
TOWN BOARD
AGENDA
THURSDAY, OCTOBER 25, 2007
REGULAR MEETING
7:00P.M.
FREDERICK TOWN HALL
401 LOCUST STREET

Call to Order – Roll Call

Pledge of Allegiance

Additions to the Agenda

Public Comment - This portion of the Agenda is provided to allow members of the audience to provide comments to the Town Board on items that are not being considered on the current Agenda. Please sign in and the Mayor will call you. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to five (5) minutes – Mayor Doering. Public Hearings require public input and will be included under the Public Hearing part of the Agenda.

Frederick Firestone Fire Protection District's Quarterly Report – Ted Poszywak

Correspondence

Consent Agenda – Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- a. Approval of List of Warrants for October 25, 2007 - Marcia Lierman
- b. AM 2007-189, To Consider Approval of the Town of Frederick Fee Schedule – Nanette Fornof
- c. AM 2007-187, To Consider a Work Order with United Power to Install Street Lights Along Colorado Boulevard South of Tipple Parkway (First Street) – Dick Leffler
- d. AM 2007-186, To Consider Resolution 07R0XX Adopting the National Incident Management System as the Incident Management System for the Town of Frederick – Rick Samson
- e. AM 2007-188, To Consider Cancellation of the November 22, 2007, Board of Trustee Meeting – Nanette Fornof
- f. Approval of September 6, 2007, Special Meeting Minutes, September 27, 2007 and October 11, 2007, Regular Meeting Minutes – Nanette Fornof

Staff Reports

- g. Administrative Report –Derek Todd
- h. Town Attorney's Report – Rick Samson

Public Hearing

- i. AM 2007-185, To Consider Amendments to Articles 1, 3 and 4 of the Frederick Land Use Code – Jennifer Simmons
- j. AM 2007-193, To Consider Repealing and Replacing Article 13 Annexation of the Land Use Code – Jennifer Simmons
- k. AM 2007-184, To Consider Johnson Farm Amendment 3 and Waiver- A Replat of Outlot L, Lots 12 and 19, Block 16, and Lots 10, 11, 12 Block 1 – Jennifer Simmons

Discussion Agenda

- l. IM 2007-038, Discussion of the Quarterly Unbuilt Dwelling Report – Jennifer Simmons

Action Agenda

- m. AM 2007-191, To Consider Resolution 07R0xx, Supporting the Dissolution of Tri-Area Sanitation District – Rick Samson
- n. AM 2007-190, To Consider Ordinance XXX, Amending Chapter 8, Adding Article VIII, Emergency Snow Routes and Providing a Penalty – Chief Gary Barbour

Mayor/Trustee Report

- o. Mayor's Report – Mayor Doering

MINUTES
TOWN OF FREDERICK
BOARD OF TRUSTEES
Frederick Town Hall
October 25, 2007
7:00 p.m.

Attendance: Mayor Eric Doering, Mayor Pro Tem Sue Wedel, Trustees Jim Wollack, Joe Johnson, Tony Carey, Mike Schiers and Liberta Hattel were present. Also present were Town Administrator Derek Todd, Town Attorney's Rick Samson and Erin Clifford, Town Clerk Nanette Fornof, Town Planning Director Jennifer Simmons, Staff Town Engineer Myles Throop, Police Chief Gary Barbour and Assistant to Town Administrator Jordan Eichem. The press and audience were also present.

ROLL CALL Mayor Doering called the regular meeting to order at 7:00p.m. Roll call was taken; all Trustees present.

PLEDGE OF ALLEGIANCE Mayor Doering led the audience in the Pledge of Allegiance.

PUBLIC COMMENT

Frederick Firestone Fire Protection District's Quarterly Report Tim Zimmermann, Field Supervisor from the Frederick/Firestone Protection District supplied the Board with a written and verbal quarterly report.

CORRESPONDENCE Mayor Doering requested the Board read over the correspondence items provided to them. The items provided were the Community Assessment schedule, calendar and Board of Trustees Progress Report.

CONSENT AGENDA Motion by Trustee Wollack to approve the Consent Agenda with the following items; Approval of List of Warrants for October 25, 2007, AM 2007-189, Approval of the Town of Frederick Fee Schedule by Resolution 07R070 A RESOLUTION APPROVING THE TOWN OF FREDERICK FEE SCHEDULE, AM 2007-187, To Consider a Work Order with United Power to Install Street Lights Along Colorado Boulevard South of Tipple Parkway (First Street), AM 2007-188, To Consider Cancellation of the November 22, 2007, Board of Trustee Meeting and Approval of the September 6, 2007, Special Meeting Minutes, September 27, 2007 and October 11, 2007, Regular Meeting Minutes. Mayor Pro Tem Wedel seconded the motion and motion carried unanimously.

AM 2007-186, To Consider Resolution 07RXXX, Adopting the National Incident Management System as the Incident Management System for the Town of Frederick Motion by Trustee Johnson to direct staff to set this item as a discussion at a Work Session, Trustee Schiers seconded the motion, motion failed

with Trustees Johnson and Schiers voting "for" the motion and Mayor Pro Tem Wedel and Trustees Wollack, Hattel and Carey voting "against" the motion.

Trustee Wollack made a motion to approve Resolution 07R071, A RESOLUTION APPROVING ADOPTION OF THE DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR INCIDENT MANAGEMENT FOR THE TOWN OF FREDERICK, Trustee Carey seconded the motion and motion carried with Trustees Schiers and Johnson voting "against" the motion.

STAFF REPORTS

Administrative Report was provided by Town Administrator Derek Todd. The report consisted of the following items; A Centennial update, hot air balloons launching from Centennial Park, and an update on the Board's work sessions. The Administrative Services Department is working on completing the Community Newsletter, information about the proposed Frederick Recreation Area, the Frederick Elementary Third Grade tours, installation of new trees at Bella Rosa Golf Course and other projects staff is working on.

The Engineering Department provided the Board with an update on the progress of Weld County Road 13/Colorado Boulevard and the status of Tri-Area Sanitation District dissolution. The Police Department is continuing to work on the Neighborhood Watch Program, an Interjurisdictional relation between the City of Fort Lupton and Dacono, Santa Cops Program and a shift in responsibilities from Weld County to the Town of Frederick regarding the collection of Non Sufficient Fund checks.

The Planning Department provided information to the Town Board about the Community Assessment project and an update on development applications being submitted to the Planning Department.

The Town Clerk updated the Board on the final touches to the Centennial mural wall and the CML Photo Contest and from the Finance and Human Resources Department the recruiting efforts for the Public Works Department and the annual budget preparation.

Town Attorney Report Town Attorney Rick Samson provided the Board with the Attorney Status Report and asked the Board if there were any questions or comments. Samson also stated the Livesay litigation was dismissed, a second appraisal for Wyndham Hill detention pond is being requested and there has been communication with Weld County in regard to the fireworks stand being set up next to a residential area.

PUBLIC HEARING

Am 2007-185, To Consider Amendments to Articles 1, 3 and 4 of the Frederick Land Use Code The proposed amendments would amend Article 4 to clarify processes and put all processes into one article of the Frederick Land Use Code. Article

3 would be amended to remove all processes from each individual section of the Land Use Code and then Appendix A, which will have all processes to the Land Use Code, will be added to the Code; this is to better define the items required for submittal and plan requirements of all applications. This change would provide an easy reference for staff and the applicant to administer the Code without having duplicate information in the description of each application. In Section 1.16, definitions were also amended per the request of the Planning Commission. Mayor Doering opened the public hearing at 7:58p.m. A Frederick resident spoke in support of the proposed amendments and found the Frederick Land Use Code to be very helpful. The resident also requested the Board to consider the accessory building size as part of the amendments. Too large of an accessory building can overpower the neighborhood. There being no further comments or questions Mayor Doering closed the public hearing at 8:01p.m. The Board had a lengthy discussion regarding all Articles and Appendix A, finally Trustee Johnson made a motion to postpone this item of discussion until the December 13, 2007, Board meeting; Mayor Pro Tem Wedel seconded the motion. Trustee Wollack made a motion to amend the motion to postpone the adoption of these resolutions and ordinances to November 8, 2007, Mayor Pro Tem Wedel seconded the motion; motion carried with Trustee Carey voting "nay" to the motion. Mayor Doering then requested the vote for the original motion with the amendment. Motion carried with Trustee Carey voting "nay" to the motion.

AM 2007-193, To Consider Repealing and Replacing Article 13 Annexation of the Land Use Code The amendment to Article 13 simplifies the article by reorganizing various aspects of the Annexation requirement, removes redundancies, references applicable State Statutes and updates the annexation regulations to match current policies, requirements and contemporary planning principles. Since the discussion regarding the amendments to the previous mentioned articles was postponed and is intertwined with this article, staff is requesting this agenda item also be postponed. Motion by Trustee Carey to postpone the adoption of this proposed ordinance till November 8, 2007, Trustee Hattel seconded the motion and motion carried unanimously.

A five minute recess was implemented at 8:45p.m. The meeting resumed at 8:50p.m., Mayor Doering indicated the public hearing was not opened during the previous agenda item. Mayor Doering opened the public hearing at 8:52p.m. There being no questions or comments, Mayor Doering closed the public hearing at 8:52p.m. Mayor Doering then asked for a motion to reconsider the previous motion. Motion by Trustee Carey to reconsider the motion to postpone the adoption of Ordinance #xxx, Repealing and Replacing Article 13, the motion was seconded by Mayor Pro Tem Wedel. Motion carried with Trustee Schiers voting "nay" to the motion. Motion by Mayor Pro Tem Wedel to postpone the above mentioned agenda item to November 8, 2007, the motion was seconded by Trustee Wollack, motion carried unanimously.

AM 2007-184, To Consider Johnson Farm Amendment 3 and Waiver a Replat of Outlot L, Lots 12 and 19, Block 16 and Lots 10, 11, 12 of Block 1 The applicant requested approval to replat Outlot L, Johnson Farm Subdivision into 12 residential lots. Outlot L consists of 2.93 acres of land reserved for oil and gas extraction. The developer

and mineral interest owners have agreed on an alternative drilling location which allows for the development of this Outlot for residential purposes. The applicant has also proposed to designate five undeveloped residential lots as open space within the existing development. These lots consist of Lot 12, Block 16 (11,277 sq. ft.), Lot 19, Block 16 (10,887 sq. ft.), and lots 10, 11, and 12, Block 1 (combined 0.58 acres) for a total of 1.07 acres of new open space.

The HOA will be required to maintain all of the Pocket Parks in accordance with Town Policy. The *Land Use Code* requires that pocket parks consist of a minimum of one acre in size. Since the proposed pocket parks are smaller than the minimum required size, the applicant has also requested approval of a waiver to this requirement. With the exception of the size of the proposed pocket parks, the request for a replat meets with the applicable requirements for approval. The original well site was not part of the calculation for open space in the original development, as it was reserved only for oil and gas production and the available amount of open space within the development meets with the Town's requirements.

The applicant was present, Paul McHugh. McHugh informed the Board about how the original plan for the pocket parks was approved by Steve Pauken (previous Town Administrator) and how he (McHugh) was promised a thousand dollars would be refunded to him from each building permit. McHugh also stated that he knew he needed to comply with Town regulations.

Mayor Doering opened the public hearing at 9:00p.m. Two residents of the Farm Subdivision voiced their concern about how the subdivision is partially vacant due to foreclosures and the housing market. The residents stated they would like the developer to consider delaying the development of this area to a later date. There was discussion regarding the value of their homes going down as the proposed development would restrict the views from their homes. If the developer is going to continue to develop this subdivision, the concerned residents requested Outlot L be the last phase developed. There being no further comments or questions Mayor Doering closed the public hearing at 9:17p.m.

Motion by Trustee Wollack to approve Resolution 07R072, A RESOLUTION REGARDING THE REVIEW OF THE FINAL PLAT OF JOHNSON FARMS AMENDMENT 3 AND A WAIVER REQUEST REGARDING SIZE REQUIREMENTS FOR POCKET PARKS AND ADOPTING CERTAIN FINDINGS OF FACT AND CONCLUSIONS FAVORABLE TO THE FINAL PLAT AND THE WAIVER REQUEST, with the condition the development of the lots created on Outlot L shall occur last in phasing and last in construction, Mayor Pro Tem Wedel seconded the motion and motion carried unanimously. Motion by Mayor Pro Tem Wedel to adopt Ordinance #927, AN ORDINANCE APPROVING THE FINAL PLAT OF JOHNSON FARMS AMENDMENT 3, with the condition the development of the lots created on Outlot L shall occur last in phasing and last in construction, motion was then seconded by Trustee Wollack, motion carried unanimously.

DISCUSSION AGENDA

IM 2007-038, Quarterly Unbuilt Dwelling Report The Unbuilt Dwelling Report has an additional category "Dwelling Units by Type". This category keeps track of information regarding the number of residential units per subdivision within the Town of Frederick.

ACTION AGENDA

AM 2007-191, To Consider Resolution 07R0xx, Supporting the Dissolution of Tri-Area Sanitation District Mayor Doering removed himself from the meeting, due to his position with St. Vrain Sanitation District. Motion by Trustee Wollack to approve Resolution 07R073, **A RESOLUTION SUPPORTING THE NOVEMBER 2007 BALLOT QUESTIONS FOR DISSOLUTION OF THE TRI-AREA SANITATION DISTRICT AND INCLUSION OF THE PROPERTY IN THE TRI-AREA DISTRICT INTO THE ST. VRAIN SANITATION DISTRICT**, Trustee Hattel seconded the motion and motion carried with Trustee Johnson voting "against" the motion.

AM 2007-190, To Consider Ordinance XXX, Amending Chapter 8, Adding Article VIII, Emergency Snow Routes and Providing a Penalty Some streets and roads in the town are too narrow to provide for parked vehicles along both sides and allow the passage of snow plows and fire trucks. This proposed ordinance provides for the declaration and posting of snow routes. It provides that vehicles may not be parked on snow routes during snow falls beyond a specified depth. Further, it provides that vehicles parked on snow routes in violation may be towed at the owners' expense. Motion by Mayor Pro Tem Wedel, to adopt Ordinance #928, **AN ORDINANCE OF THE TOWN OF FREDERICK, COLORADO, AMENDING CHAPTER 8, ADDING ARTICLE VIII, EMERGENCY SNOW ROUTES AND PROVIDING A PENALTY, OF THE FREDERICK MUNICIPAL CODE**, with verbiage that vehicles will be towed and fines, Trustee Carey seconded the motion and motion carried unanimously.

MAYOR AND TRUSTEE REPORT

Trustee Schiers would like to have more voter turn out at the polls and is not really sure on how to do it.

Trustee Hattel had nothing to report.

Trustee Johnson had nothing to report.

Mayor Pro Tem Wedel would like staff to consider order of items on the agenda. Mayor Doering indicated that he would adjust the agenda at the time of the meeting if need be. Mayor Pro Tem Wedel requested staff to supply the Board with a list of salary increases for 2006, the list didn't need to be employee specific.

Trustee Wollack stated he would like staff to have NIMS as a work session topic. This would help everyone to understand their roles and responsibilities.

Trustee Carey indicated the progress at the Eagle's Building was wonderful and wonder if there was regulations on how many residents can live in a dwelling. Staff will research and respond to this request. Trustee Carey would also like to see a breakdown of Civil Resources current bill, staff will research and supply the information.

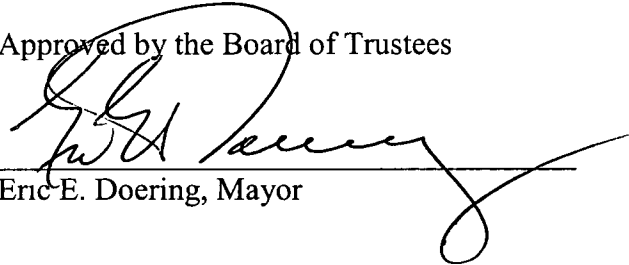
Mayor Doering discussed several items, they being; installation of another site marker along Weld County Road 13, an invite to the Tri-Town Senior Thanksgiving luncheon, attended a Energy sub committee meeting (future severance tax to Oil and Gas Companies) and the possibility of a cemetery being located in the Town of Frederick. Mayor Doering informed the Board that the City of Dacono's centennial celebration kick-off is January 23, 2008.

There being no further business, comments or questions, Mayor Doering closed the regular meeting at 10:32p.m.



Nanette Fornof, Town Clerk

Approved by the Board of Trustees



Eric E. Doering, Mayor

Jennifer Simmons

From: kelley@goldstonepartners.com
Sent: Friday, February 06, 2015 8:47 AM
To: Jennifer Simmons
Cc: mzwisler@yahoo.com
Subject: Notice of Public Hearing- The Farm

Jennifer,

We received your notice about the land being developed in the The Farm subdivision. I am very much for developing that land and building houses. As it is now, I feel that it looks bad and when you enter into the subdivision it decreases the value.

Thanks for your time.

Kelley Zwisler

5476 Gunnison Dr
Frederick, CO 80504
303.776.6269 o|303.775.5554 m

Jennifer Simmons

From: Mike Zwisler <mzwisler@yahoo.com>
Sent: Friday, February 06, 2015 10:35 AM
To: Jennifer Simmons
Subject: notice of public hearing

Jennifer,

We received your notice about the land being developed in The Farm subdivision. I would like to see the land get developed into houses, it looks bad, collects trash, weeds and is a eyesore as you drive in. Is there any plans on starting the community park on Gunnison Drive this year?

Thanks,
Mike Zwisler
5476 Gunnison Drive
Frederick, CO 80504
720-231-5582

Jennifer Simmons

From: Brown, Andrew (A.J.) <abrown50@ford.com>
Sent: Saturday, February 07, 2015 10:15 AM
To: Jennifer Simmons
Subject: Johnson Farm Notice of Public Hearing

Importance: High

Ms. Simmons,

This email refers to the letter I received on 2/5/2015 about Johnson Farm. There are a couple of issues that I want brought to your attention about this as I will be traveling that day and unable to attend.

1. I am personal against them building in that area until the remaining lots have been completed as promised when we bought our house back in 2013. We live at 9064 Shenandoah Avenue and whenever the wind blows we get garage all over our lawn. We were told that this part would be completed by June 2014 at the latest.
2. I also am personal against any building until the parks that were promised by the Town of Frederick are built. We bought our house when my daughter was 6 and at this rate she will be graduated before we get any value out of the parks and the Home Owners Association dues that we never agreed too.
3. I am also personal against building in that area until they have put up a new updated sign coming into our neighborhood or at least do something to the trashy one they have in there right now.

Can you please advise me by email that you have received this email and when the hearing is done so I know my personal opinions have been addressed.

Thanks,

Andrew Brown

Field Service Manager
FMCC/AMRO Western Region
Phone: 402-708-5543
Fax: 866-249-4975
Email: abrown50@ford.com

PRIVILEGED AND CONFIDENTIAL

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Jennifer Simmons

From: GuistGroup@aol.com
Sent: Tuesday, February 10, 2015 11:42 AM
To: Jennifer Simmons
Subject: Johnson Farm Final Plat Amendment 3 hearing

Dear Ms. Simmons,
Good morning. I am the homeowner at 9009 Eldorado Avenue, Frederick, CO 80504.

I am writing to express my strong opposition to repealing the current condition of approval that requires that Outlot L shall be developed last in phasing and last in construction.

When I purchased this home in 2010, it was with the knowledge that the current condition of approval was in place. If this condition of approval is removed, the new homes will restrict the views from my house, will increase traffic congestion, and will lower the value of my property. Nothing has changed to require the 2007 condition of approval to be removed. Therefore, it is unfair to remove it to the detriment of those who purchased homes while relying on the fact that this condition of approval was in place.

I respectfully request that you vote "NO" relative to the repeal of this 2007 condition of approval.

Sincerely,

Fredric Guist



Johnson Farm Feedback



Resident Opposed to Removing Condition



Resident In Favor of Removing Condition

0 50 100 200 300
Feet



Town of Frederick, Planning Department
401 Locust Street, Frederick, CO 80530



**TOWN OF FREDERICK, COLORADO
ORDINANCE NO. 1192**

**AN ORDINANCE OF THE TOWN OF FREDERICK, COLORADO, DELETING
SECTION 3. CONDITION 6 OF ORDINANCE NO. 927**

WHEREAS, THE BOARD OF TRUSTEES ADOPTED ORDINANCE 927 ON OCTOBER 25, 2007 APPROVING THE FINAL PLAT OF JOHNSON FARMS AMENDMENT 3; AND

WHEREAS, A SERIES OF CONDITIONS WERE IMPOSED ON THE DEVELOPER INCLUDING A CONDITION THAT THE LOTS IN OUTLOT L WERE TO BE PHASED AND CONSTRUCTED LAST; AND

WHEREAS, THE CURRENT DEVELOPER HAS REQUESTED THAT THIS CONDITION REGARDING LOTS IN OUTLOT L BE REMOVED.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:

Section 1. Notice of the proposed change to the Ordinance was given to all homeowners in Johnson Farms, together with the opportunity for them to be heard at a Town Board meeting February 24, 2015 regarding this proposed change.

Section 2. After considering the comments of the homeowners and comments of the developer, the Board of Trustees determines that based on significant changes in circumstances that the developer's request to delete condition 6 in Ordinance 927, to wit: "The development of lots created in Outlot L shall occur last in phasing and last in construction." should be and is granted.

Section 3. Effective Date. This ordinance shall be published and become effective as provided by law.

Section 4. Severability. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of the ordinance. The Town Board hereby declares that it would have passed the ordinance including each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more parts, sections, subsections, sentences, clauses or phrases are declared invalid.

Section 5. Repealer. All ordinances or resolutions and motions of the Board of Trustees of the Town of Frederick or parts thereof, in conflict with this ordinance are, to the extent of such conflict, hereby superseded and repealed, provided that such repealer shall not repeal the repealer clauses of such ordinance, resolution or motion, nor revive any ordinance, resolution or motion thereby.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED THIS 24TH DAY OF FEBRUARY, 2015.

ATTEST:

TOWN OF FREDERICK

By _____
Meghan C. Martinez, Town Clerk

By _____
Tony Carey, Mayor